

RECORD OF EXECUTIVE DECISIONS – JOINT WORKING

CBC: LEADER				Date of Decision 29.11.23		
BDC: LEADER						
NEDDC: LEADER						
Title Reference: Internal Audit Consortium Progress Report 2022/23 and Draft Business Plan 2023/24						
Key Decision References (if applicable): CBC: N/A BDC: N/A NEDDC: N/A			Delegation Reference:		CBC: R080L BDC: NEDDC:	
Report and background papers	No	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/>	Confidential <input type="checkbox"/>		
Decision Status	Notice of Key or Private Decision		Authorised By: N/A			
	General Urgency					N/A
	Special Urgency					N/A
	Exempt Urgency					N/A
Record of Decision:						
<ol style="list-style-type: none"> 1. That the progress made by the Internal Audit Consortium be noted. 2. That the revised business plan (budget) for 2022/23 and the draft Internal Audit Consortium Business Plan (and associated changes) for 2023/24, based on Appendix 1, be approved. 3. That any accumulated surplus of the Internal Consortium at the 31st March 2023 (less £30,000 to be held as a working balance) be distributed to the partner authorities following the audit of the accounts being completed. 4. That an annual report on the outcome of the operation of the Internal Audit Consortium for 2022/23 be submitted to the Joint Board following the year-end. 						
Reasons for Decision:						
<ol style="list-style-type: none"> 1. The approval of the 2023/24 business plan will mean that the Consortium can continue to deliver a quality service that can provide independent assurance on governance, risk management and control processes. 2. To enable the Joint Board to consider and approve the revised business plan for 2022/23 and the draft business plan for 2023/24. 						
Alternative options considered and rejected (if any): None						
Declarations of interests: None						

Decision subject to call-in: Yes
Date of implementation if not called in: 6 December, 2023.

Date Record Issued: 29.11.23
Contact Officer: Liz Athorn, Chesterfield Borough Council, Tel: (01246) 959612

CBC: LEADER BDC: LEADER NEDDC: LEADER	Date of Decision 29.11.23
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Title Reference: **Internal Audit Consortium Annual Report 2022/23**

Key Decision References (if applicable): CBC: N/A BDC: N/A NEDDC: N/A	Delegation Reference: CBC: R080L BDC: NEDDC:
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Report and background papers	No	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/>	Confidential <input type="checkbox"/>
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Decision Status	Notice of Key or Private Decision		Authorised By: N/A
	General Urgency	N/A	
	Special Urgency	N/A	
	Exempt Urgency	N/A	

Record of Decisions:

That the annual report of the Internal Audit Consortium be approved.

Reasons for Decision:

To enable the Joint Board to consider and approve the 2022/23 Annual Report of the Internal Audit Consortium.

Alternative options considered and rejected (if any): None

Declarations of interests: None

Decision subject to call-in: Yes

Date of implementation if not called in: 6 December, 2023.

Date Record Issued: 29.11.23

Contact Officer: Liz Athorn, Chesterfield Borough Council, Tel: (01246) 959612

Notes to Record of Decisions (Joint Working):

CBC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer either by telephone, fax, email or in writing **not later than 5.00 pm on the day following the date of the Joint Board meeting.** Any decisions so suspended shall not be capable of implementation for a period of **five calendar days** from the date of the Joint Board meeting. During the call-in period a request may be made in respect of any decision so suspended by not less than one quarter of the total membership of the Overview and Performance Scrutiny Committee. To do this you will need to notify the Monitoring Officer in writing, by fax or by email by 5.00 pm on the date being five days following the day of the Joint Board meeting.*

BDC - CALL-IN REQUESTS

*All Key Decisions come into effect **five working days** after the meeting unless three members give notice in writing to the Governance Manager requesting to call in the decision. The call-in request should be on a **completed 'call-in' request form and include the names and signatures of the three signatories**, the decision making principles it is believed have been breached and also the reasons for this. Non Key Decisions may not be called in.*

NEDDC - CALL-IN REQUESTS

*The implementation of key decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **five working days** after the publication of this decision. During the call-in period the **Chair or Vice Chair together with three other members of any Overview and Scrutiny committee** may object to a key decision and call it in. Non-Key decisions cannot be called in at North East Derbyshire District Council.*